



## Otago Branch

Minutes of Committee Meeting Thursday 25 August 2020 at 3pm via Zoom, online

Present:	Joanna van Turnhout, Robyn Bennett, Ros Murrell, David Black
1.0 Welcome:	Joanna welcomed everyone to the meeting.
2.0 Apologies:	Deb Connor , Steve Young, Brian Ballantyne, Rolien Ham-Thomas
Chair:	Joanna van Turnhout
Minute Taker:	Joanna van Turnhout
3.0 Minutes from last meeting: 2/7/20	Circulated and accepted as read      Moved: Robyn    Seconded: Joanna
Agenda Items:	<p>Action postponed from July, Robyn to contact Matt Sadgrove to discuss a joint Dunedin Forum and NZISM event.</p> <p>Membership summary, 67 current Otago members, no new members. The Committee members have been issued 8 badges from NZISM National team which will be distributed at the next physical meeting.</p> <p>NZISM has approved a new social media logo for Otago, but it does not replace the official logo.</p> <p>The committee discussed the previous coffee catch up and concluded that it was a worthwhile exercise to try again in a breakfast meeting format. Networking ability featured highly in the recent membership poll. A potential date, time and location is to be agreed amongst members for a September breakfast, pending outcome of Covid status.</p> <p>A future site visit has been secured with Silver Fern Farms, once New Zealand has returned to Covid L1, the committee expressed interest in attending.</p> <p>Rolien Ham-Thomas was nominated by Robyn as an Otago NZISM Committee member, previously a Guest Committee member, and seconded by Ros. Congratulations Rolien.</p> <p>Robyn discussed the potential assistance of a Polytechnic Intern next year, April is to be added to the Branch diary to contact Melisa regarding this resource.</p>
4.0 Matters arising	None raised

5.0 Correspondence	<p>31/07 Otago Branch report to NZISM</p> <p>14/08 New NZISM Membership Flyer issued</p> <p>24/08 Northland NZISM sent Branch Issue 2, 4 pages, featuring our very own Steve Young as a guest speaker</p>
6.0 General Business	<p>Congratulations to Dave who has recently registered with HASANZ and commenced his own Consultancy Service.</p>
	<p>Meeting closed at 3.40pm</p>

## August Actions

Robyn – discuss with Matt Sadgrove a potential joint event

Joanna – to canvas all Committee members for a proposed breakfast date, location and time in September.

Steve - to contact Capable NZ to discuss L6 Graduate Diploma OSH and recognition of prior learning.